

(Draft) Minutes for Broadwell Parish Council Extraordinary Meeting held 24th February 2022, at 19:30 in the Village Hall *(In accordance with LGA 1972, Sch 12, para 41 (1))*

Present: Cllr Tony Leonard (TL) (Chairman) – Cllr Kate Burton wood (KB) (Vice Chairman) - Cllr Brindley (NB) – Cllr Ashton (EA) in accordance with LGA 1972, Sch 12, para 40)

Attendees: Cllr David Cunningham (DC) (District Councillor), Debbie Braiden - Clerk - with 2 Members of the electorate

The Chairman started the meeting at 19:35 hrs

220224/1 - Apologies for absence Apologies were received for Cllr Neill. TL motioned to approve with EA, KB & NB agreeing.

Resolved.

220224/2 – Flood Plan – It is noted as per resolution 220126/4 EA being a landowner, continues to have an interest and will abstain from voting.

2.1 - TL invited DC to present the options for obtaining funding and moving the project forward. DC confirmed that CDC are undergoing a change in their procurement process which will delay obtaining quotes for a few weeks. It was suggested that the PC may be able to directly undertake procurement of the project and potentially alleviate the procurement with GCC funding the works via a grant. Following in-depth discussions, Members agreed that further information was required before considering such an approach, as the Council is inexperienced in letting high-value, technical projects of this sort and not equipped to manage the associated risks. NB commented that whilst direct procurement might be possible with GCC undertaking the technical aspects of the project, the Council needs a written proposal from GCC to explain the proposed risk apportionment, technical, contractual and financial risk management responsibilities and how the funds would flow.

Concerns were also raised the by clerk for the PC procurement levels and how this would affect their accounts and audit procedures.

DC stated that Mr King would not be able to provide this information, however, he will email Mr Blockley at GCC to explain the Council's concerns. It was **resolved** by all that NB, who has procurement experience, will be included in the emails with Mr Blockley and will act on behalf of the PC to address the PC's concerns. This will enable the PC to have the relevant information to be able make immediate and further procurement decisions.

POST MEETING NOTE: NB emailed DC copied to Mr. King and Mr Blockley explaining the Council's concerns in detail and requesting further information in writing.

All members agreed in principle to the technical plans given by Mr King, confirming their commitment in supporting Mr King with moving this project forward and completing it this year. TL confirmed the Parish Council's preferred route would be for Mr King to procure and continue with the implementation process in the usual way and to complete before the next winter. KB, NB agreed. The information received from the email exchange between DC, NB & Mr Blockley will be produced at our next meeting on the 16th March.

2.2, 2.3, 2.4 & 2.5 – These points were not discussed as further information was required.

2.5 – Paul Teague raised concerns that should costs exceed the agreed budget after the project has commenced, (potentially resulting in works being scaled back to produce a smaller swale), where would landowners stand for example, if issues arise during implementation of the project? What liabilities would lie with the landowners? TL confirmed this will be covered in the enquiries with Mr Blockley at GCC.

2.6 - Paul Teague commented that he has not received any contact in respect to the plans apart from TL forwarding them on to him. He does not understand the small emailed plans and would prefer to have physical plans with the areas pegged out and have the levels explained. DC will raise that the landowners require more information to alleviate their concerns in respect to future maintenance and liabilities.

220224/3 – Close of Business - With all council business completed, the chairman closed the meeting at 20:30 hrs.

Minutes are held to be a true record and approved by chairman _____

Date _____